



Colnbrook with Poyle Parish Council

Email: clerk@colnbrookwithpoyle-pc.gov.uk

Chair of the Council

Andrea Escott- 07973 386678

Ref: NR/CPPC/FPM0521

To: Cllrs. Babuta, Bedi, Bennett, Escott, John, Kahlon, Oakley, Rana, Small, Smith and Viridi

Dear Councillor,

You are hereby given notice of, and summoned to attend, a meeting of the Full Parish Council to be held at **Colnbrook Village Hall** on **Tuesday 15th February commencing at 7.30 pm**, when it is proposed to transact the business specified in the following Agenda.

Yours sincerely,

Joanna Cadman

Locum Clerk

Colnbrook with Poyle Parish Council

9th February 2022

Agenda

- 1. Chair's Welcome**
- 2. Receive and Approve Apologies for Absence**
- 3. Declaration of Interests**
- 4. Public Session: Limited to 15 minutes**
Neighbourhood Policing update.
- 5. Minutes:** - To approve as a correct record the minutes of the Parish Council meeting held Tuesday 18th January 2022 **Annex 1**
Matters Arising from the above minutes
- 6. Casual Vacancy**
- 7. Planning:** - To consider any new planning applications relating to the Parish of Colnbrook with Poyle.
P/15870/002 28 Sutton Lane, Slough
Removal of roof and installation of an additional storey on top of existing dwelling

P/00061/004 5A Appletree Lane, Slough
Conversion of loft into habitable space and roof alterations

8. Finance & Policy Committee

- Update from Chair of Finance
- To ratify latest payment sheet 10 **Annex 2**
- To note and approve income and payments year to date **Annex 3**
- To note the bank reconciliation to 31st January 2022 **Annex 4**
- To receive a report from the Clerk on the current status of the new finance software.

9. Services Committee

- Update from Chair of Services
- To agree any costs from the Services Committee.

10. 20 is Plenty Campaign **Annex 5**

11. Newsletter:

Members to receive an update on progress

12. Neighbourhood Action Plan: **Annex 6** members to agree to adopt the Draft Plan and to further agree the Plan as a permanent agenda item for update and discussion.

13. Areas of Responsibilities

To receive an update, if applicable: -

- a. Colnbrook Village Hall Trust – Cllr Bedi
- b. Berkshire Association of Local Councils/ HALC – Cllr Escott
- c. Local Focus Forum: - Cllr Bennett/Cllr Bedi
- d. SBC Audit & Corporate Governance Committee – Cllr Escott
- e. Colnbrook Residents Association – Cllr Babuta
- f. Neighbourhood Action Group – Cllr Escott
- g. Flood Action Group – Cllr Bedi
- h. Westfield Residents Association – Cllr Kahlon/Cllr Bennett/Cllr Virdi
- i. Museum Sub-Committee – Cllr Rana
- j. Conservation Area Sub-Committee – Cllr Babuta/Cllr Bennett/Cllr Bedi

14. Chairman's Questions and Correspondence

15. Date of next meeting: Tuesday 15th March 7.30pm